

## **Update your Membership Profile**

1 Navigate to <u>https://acrs.org.au/login/</u>
<b>2</b> Enter your email address and password, and click "Log In".
Username or Email Address admin@acrs.org.au
Password
Remember Me
Lost Password?

If you don't remember your password, click "Lost Password?" to send a reset password email.

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## **3** Click "Manage My Membership".





Click "View Profile".

## **My Details**

Gemma Beet

- Member ID: 4
- Email: admin@acrs.org.au

View Profile | Change Password | Log Out

## Sponsored Seats

de this direct link to register:

- Corporate Diamond Sub Account: https://acrs.org.au/ma

**5** This page holds all your profile information. To opt-into Networks, scroll down the page and select "Yes" for the Networks you want to join.

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To opt-into the Member Directory, scroll to the bottom of the page and tick which fields you would like to show on the Directory.

□ Chapter

 $\Box$  Country

□ Title

6

🗹 First Name

🗹 Last Name

Business Phone

Mobile Phone

□ Job Position

Area of Expertise

etworks

<b>7</b> Make sure to un-tick "Hide from Member Directory?".
Area of Expertise
□ Networks
For Corporate Members
□ Website
Hide from Member Directory?
Update Profile Cancel
8 When you've finished updating your profile, click "Update Profile".
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□ Networks
For Corporate Members
□ Website

🗆 Logo

□Hide from Member Directory?

Update Profile	<u>Cancel</u>			
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9	<b>9</b> You can now exit the page.							
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