



## Extended Abstract Author Instructions

The theme of the 2017 Australasian Road Safety Conference is “**Expanding our horizons**”

There will be a focus on the evidence, policy and practice we currently know and utilise, and how we can work together across sectors to reduce the incidence of road crashes, and crash severity, throughout the region.

The conference program will cover all areas of road safety, with the program to reflect the Safe System Approach and the 5 Pillars of the UN Decade of Action for Road Safety. The conference will include sessions on road safety management, safe roads and roadsides, safe speeds, safe vehicles, safe road users, post-crash care including data and crash analysis and a variety of other sessions that showcase the broad scope of work being conducted in the road safety field.

Participation is encouraged for anyone with a passion for road safety, including researchers, practitioners and policy-makers from different areas. Previous topics areas where papers have been presented in previous years include:

### **Road Safety Management**

- Enforcement and Regulation
- Safer Mobility
- Road Safety in a Global Perspective (UN Decade of Action, Vision Zero, Safe System Approach, etc.)
- Road Safety in Developing Countries (World Bank)
- Road Safety Strategy and Legislation
- Insurance and Law Relating to Road Safety
- Community Programs/Groups
- Work Related Driving (General, Mining and Goods Transport)

### **Road User Behaviour**

- Speeding and Speed Enforcement
- Inattention and Distraction
- Fatigue
- Drink driving
- Drug driving
- Pedestrian safety
- Cyclists safety
- Motorcyclist safety
- Road Safety Education & Driver/Rider Training
- Young Drivers – GDL, driver risk, etc.
- Older Drivers
- Road Safety Advertising and Communications

### **Post-Crash Care and Analysis**

- Emergency Rescue and Medical Services
- Post-Crash Care and Rehabilitation
- Forensic Crash Investigation
- Injury Data Collection and Research Methods

### **Road Infrastructure (Safer Roads)**

- Road Safety Infrastructure Design
- Road Safety Barriers and Roadside Safety
- IRAP, AusRAP, etc.
- Road Safety Audits

### **Safer Vehicles**

- Vehicle Crashworthiness
- Vehicle Standards and Consumer Ratings
- Seatbelts (including wearing and non-use)
- Naturalist Driver Studies
- Heavy Vehicles, Buses and Rail
- Vulnerable road user protection
- Crash Avoidance
- Autonomous Vehicles & Intelligent Vehicle Systems

This document has been prepared to assist authors to prepare Extended Abstracts they want considered for presentation at the Conference. Extended Abstracts must be submitted via the online Extended Abstract website <http://www.editorialmanager.com/jacrs> accessed via the conference website. This document provides other useful information for authors about the submission process. Another document detailing instructions of how to make a submission is also available here: <http://acrs.org.au/contact-us/em-journal-conference-contacts/>. An MS Word document template is also available from this link.

## **Extended Abstract Title: Maximum 20 words**

Extended Abstract titles should be brief and informative. Only Extended Abstract titles will be used in the Conference Program, therefore, it is imperative that the title accurately reflect the content of the paper/presentation. This will allow delegates to plan which of the concurrent sessions they wish to attend. If the title of the Extended Abstract (or Full Paper or Poster) changes at any time during the submission peer-review process or finalisation, it is the author's responsibility to alert the Conference Organisers.

## **Author/s – List Principal Author First**

Please list all paper authors, with the principal author first. Order of authorship usually reflects the relative contribution of the authors. Please ensure there are no spelling errors.

## **Contact Details for Corresponding Author**

The Conference Organisers will mostly communicate with authors by email. Should the contact details of the corresponding author change between submission of the abstract and the Conference, it is the responsibility of the author to alert the Conference Organisers. Inability to contact the corresponding author may result in the paper being deleted from the Conference Program.

## **Presenter Details**

The presenter surname will be published with the Extended Abstract/paper title in the Conference Program. Session chairs will read the presenter biographies when introducing speakers. Should the identity of the presenting author change between submission of the Extended Abstract and the Conference presentation or Poster session, it is the responsibility of the corresponding author / presenter to alert the Conference Organisers and provide a new biography. The Conference Organisers will mostly communicate with presenters by email. It is the responsibility of the presenter to alert the Conference Organisers to any changes in contact details. Inability to contact the presenter may result in the presentation being deleted from the Conference Program.

## Abstract – Maximum 100 words:

The Extended Abstract will consist of an abstract (100 word limit) and main body text (500 word limit, one table and/or one figure, and references (no more than 10)). The abstract would typically include information about the purpose, novelty or knowledge gap being addressed, results, conclusions and implications of the work conducted. The abstract can be cut and pasted into the on-line submission text box from the Extended Abstract.

Extended Abstracts that highlight the elements of the conference theme “Expanding our horizons” addressed by the work will be highly regarded. A major objective of the conference is to bring together current knowledge about what works and what doesn’t in road safety, and how we can harness existing knowledge to achieve road safety targets in an efficient and effective manner.

Extended Abstracts (or if expanded to a Full Paper or Poster) will be published and provided to all delegates.

## Body Text

A word template for Extended Abstracts is available from:

<http://acrs.org.au/contact-us/em-journal-conference-contacts/>

This template provides a guide for a traditional research focused submission.

**PLEASE NOTE:** for practitioner, regulator and/or policy focussed presentations, Authors DO NOT NECESSARILY NEED TO CONFORM TO THE HEADERS SUGGESTED in the Word Template Body Text section. Authors seeking to write Extended Abstracts more oriented towards a discussion such as describing practitioner programs and outcomes or discussion of a road safety initiative or for example, exploring a hypothesis, describing a Symposium held at the Conference, etc., can change these headers to suit their needs and what they want to convey in the Extended Abstract. Practitioner, regulator and policy maker submissions/presentations and Symposia that explore such issues are most welcome in the conference program.

## Classification Stream/s – Select up to 4 that apply:

Extended Abstracts from any area of road safety are welcome (see Page 1 of previous themes and topics). Nominating relevant classifications from the list will assist the Conference Organisers in selecting appropriate Conference Editors and peer reviewers for assessing your submission, and developing the Conference Program. Conference Editors handling your Extended Abstract will be subject experts in the classification field you nominate. The Conference Editor will also choose the peer-reviewers and submit their recommendation to the Managing Editor once they have received the peer reviews.

## Full Paper Option:

All Extended Abstracts will be subjected to peer review process for acceptability for one of four formats:

1. Extended Abstract – Oral Presentation
2. Extended Abstract – Poster
3. Full Paper peer reviewed – Oral Presentation
4. Full Paper peer review - Poster

If the Extended Abstract is accepted after the first round of peer review, Authors will be provided the opportunity to expand their submission into a Full Paper for further peer review. Full papers will be limited to no more than 10 pages in length, excluding references. All Full Papers that have been peer reviewed and accepted will be HERDC compliant ([http://docs.education.gov.au/system/files/doc/other/final2015herdcspecifications\\_1.pdf](http://docs.education.gov.au/system/files/doc/other/final2015herdcspecifications_1.pdf)).

At this point Authors may choose to only submit an Extended Abstract. For example, practitioners and policy oriented Authors may prefer this more relaxed and briefer format. After the Extended Abstract has been peer reviewed and accepted, no further action from the Authors would be required in the Editorial Manager process. It should be noted that Extended Abstract that have been peer-reviewed and accepted are **not** HERDC compliant.

Some Authors may also choose to only present a Poster. All Poster presenters must submit an Extended Abstract. If the Extended Abstract is accepted those Authors wanting to submit a Poster will be offered either option 2 or 4 above depending on the outcome of the peer-review process (i.e. Extended Abstract – Poster or Full Paper – Poster). Posters will be presented at the Poster session held within the exhibitor's area and where morning and afternoon refreshments and lunch is provided.

## Presentation Type Preference:

**The Conference will include oral and poster presentation options.** It is anticipated that oral presentations will typically be 15 minutes in length, with an additional five minutes for questions from the audience. Authors will be invited to indicate their preference for presentation type although the allocation of oral and poster presentations will be at the discretion of the Conference Organisers and Scientific Committee. Those Authors seeking to present a Poster will typically be granted this presentation style. However, because of the number of limited presentation slots, those Authors requesting an Oral Presentation may be transferred to a Poster Presentation.

**Conference attendees are also invited to submit a Symposium proposal.** These sessions will be included as part of the main conference program, and will be finalised by the Conference Organising Committee. Symposium proposals can be submitted directly to [ARSCSubs@acrs.org.au](mailto:ARSCSubs@acrs.org.au). A Symposium Proposal MS WORD template is available from this link: <http://acrs.org.au/contact-us/em-journal-conference-contacts/>. Symposium proposals need to detail the Symposium theme/title, the background and justification for holding the

Symposium and 1 to 4 committed speakers that will present at the Symposium (if the maximum of 4 speakers is proposed each will have 20 minutes for presentation and question time). Alternative formats for the Symposium will be considered, e.g. 1 speaker and a discussion/panel session. Symposium Proposals will be assessed by the Scientific Committee for their value in regards to contribution to the Conference and Road Safety.

All speakers participating in the Symposium can submit an Extended Abstract via the conference website <http://www.editorialmanager.com/jacrs> if they choose to (not mandatory but encouraged to do so). However, they must do so by the submission deadline 26<sup>th</sup> February 2017. Their Extended Abstract will be subjected to the same review process as all other Authors submitting an Extended Abstract if they do decided to submit one. However, it will be up to the Symposium Chairperson whether or not a speaker can present irrespective of the outcome of the Peer Review. The value in submitting an Extended Abstract for Peer Review is that Symposium Presenters will receive feedback from experts on their scheduled presentation. Another advantage of submitting an Extended Abstract by Symposium Presenters for Peer Review is that if the Symposium proposal is not supported by the Conference Scientific Committee, and the review outcome is positive, the Authors can choose to have their submission rescheduled to present in an alternative stream. Also a Symposium proposal will have a better chance of being accepted by the Conference Scientific Committee if presenters have submitted an Extended Abstract as this will demonstrate commitment to the proposal.

## Conference Awards:

You will be asked during the submission process if you want to be considered for any of the particular Conference Awards. For some awards all Extended Abstracts and Full Papers will be considered whereas for some awards Authors will need to nominate via the questionnaire to be considered. The following awards will be considered.

### **Peter Vulcan Award for Best Research Paper**

All Extended Abstracts and Full Papers submitted are eligible for this award. This prize is awarded to the first author of the Extended Abstracts and Full Papers presented at the conference which is ranked best against the following criteria in order of priority:

- Scientific/technical/evidentiary merit of the work
- Potential contribution to road safety
- Originality of approach

### **Best Paper by a New Researcher Award**

This awarded is to the first author and presenter of the best peer-reviewed research paper (Full Paper) by a new researcher. The Full Paper and presentation is ranked best against the following criteria (in order of priority):

- Scientific/technical merit of work
- Potential contribution to road safety
- Clarity of presentation

- Originality of approach

The new researcher must present the paper at the conference to be eligible for the award.

For this award, a new researcher is defined as one who has:

- Not previously presented a paper at a conference in the previous Road Safety Research, Policing and Education Conference series or the 2015, 2016 ARS Conference, and
- Not attended more than one previous conference in the previous Road Safety Research, Policing and Education Conference series or the 2015, 2016 ARS Conference, and
- Been involved in road safety research for less than three years.

Only those who complete the 'New Researcher' nomination section of the Extended Abstract on-line submission questionnaire and are confirmed by the Conference Organisers to meet all of these criteria will be considered for this award.

### **Road Safety Poster Award**

This prize is awarded to recognise the Poster that reflects a completed road safety program, campaign or research project that is ranked best against the following criteria in order of priority:

- Potential contribution to road safety
- Originality in development and delivery
- Demonstrated links between the need for the program, campaign or research project and its results

### **Conference Theme Award**

This prize is awarded to the first author of the paper that best fits the conference theme. All conference papers are eligible for this award.

### **Best Paper by a New Practitioner Award**

This prize is awarded to the first author and presenter of the practitioner paper by a new practitioner which is ranked best against the following criteria (in order of priority):

- scientific/technical merit of the work
- potential contribution to road safety
- clarity of presentation
- originality of approach

For the purposes of the award, a new researcher is defined as one who:

- has not previously presented a paper at a conference in this series
- has not attended more than one previous conference in this series
- has been involved in road safety research for less than five years

*(Note: A practitioner is defined as anyone who is a non-researcher)*

### **Best Paper with Implications for Improving Workplace Road Safety**

This prize is awarded to the first author and presenter of the best paper with implications for improving workplace road safety. The paper will be converted to an NRSPP Thought Leadership Piece which will feature on the [NRSPP Website](#) and be supported by a webinar (see an [example](#) here).

### **Policing Practitioner's Award**

This prize is awarded to the first Author of a submission made by a Police Force Employee (sworn or unsworn). This prize is awarded to recognise the submission that reflects an enforcement program, or campaign that is ranked best against the following criteria in order of priority:

- Contribution to road safety
- Originality in development and delivery/design
- Clearly demonstrated evidence base links between the need for the policing/enforcement program/campaign/work and resulting reduction in road trauma

### **Terms and Conditions:**

- Should your Extended Abstract be accepted by the Scientific Committee and the Conference Organising Committee, the presenting author will be required to register to attend the Conference as a paid delegate. Failure to register may result in the paper being deleted from the Conference Program.
- Neither the invitation to submit an abstract, nor the acceptance of an abstract, constitute an offer to pay travel, accommodation, registration or other costs associated with the Conference. Similarly, no speaker fee will be paid to presenters.
- The Conference Organisers reserve the right to allocate abstracts into sessions as they see fit in accordance with the overall program objectives.
- Abstracts that do not include all required information, or that contain contents found to be unsuitable, may be rejected.
- The decisions of the Conference Organisers are final.

Papers will be selected for oral presentation or Poster session at the Conference based on the Extended Abstract.

### **Short Biography:**

Corresponding Authors must provide a short biography of the Presenter for any Oral Presentations linked with the Submission. This short biography will be used by the Session Chairs to introduce the Submission Presenter at the Conference Sessions.



## Submission:

Extended Abstracts must be submitted via the online Extended Abstract website <http://www.editorialmanager.com/jacrs> accessed via the conference website. Instructions of how to make a submission is available here: <http://acrs.org.au/contact-us/em-journal-conference-contacts/>. An MS Word document template is also available from this link.

Authors submitting multiple abstracts will need to submit multiple templates. Authors are restricted to two presentations. Additional papers can be submitted albeit the presentation needs to be made by a co-author.

Abstracts must be submitted no later than the 26<sup>th</sup> February 2017. Please contact the Editorial Assistants via [ARSCSubs@acrs.org.au](mailto:ARSCSubs@acrs.org.au) if you experience any difficulty submitting your Extended Abstract or wish to discuss any other matter relating to your submission. The direct line for assistance is (02) 9385 4452 (Int: +61 2 9385 4452). The Editorial team assisting the conference organisers on matters relating to Editorial Manager and technical aspects of submissions are Dr. Mario Mongiardini and Prof. Raphael Grzebieta.

## Extended Abstract Formatting Guide:

Please use this checklist of important points to remember:

- **Submit your Extended Abstract in MS Word** (not PDF) through the electronic submission system EM) at <http://www.editorialmanager.com/jacrs>.
- **Do not use or apply any extra formatting** other than that described in these instructions. The MS Word Template is available from this link: <http://acrs.org.au/contact-us/em-journal-conference-contacts/>
- **Formatting:**
  - **A4 Landscape; 2 cm margins all around;**
  - **Title:** Times New Roman (TNR) 14 point font, centred, bold, 12 point space after;
  - **Authors:** given name & surname in TNR 12 point font, centred, 6 point space after;
    - **Affiliation:** Alphabet superscript identifiers, TNR 10 point font, centred, 24 point space after;
  - **Abstract:** TNR 12 point font, fully justified, single spaced, 12 point space after (100 word limit);
  - **Section header:** TNR 12 point font, bold, left justified, 12 point space after;
    - **Second level header:** *if required, TNR 12 point font, bold, italics, left justified, 12 point space after;*
    - **Third level header:** *if required (do not use any more levels of heading), TNR 12 point font, bold, italics, indent, 12 point space after;*
  - **Body Text:** TNR 12 point font, fully justified, single spaced, 12 point space after each paragraph;
    - **Table header:** *TNR 12 point font, bold, italics, centred above tables, 6 point space after header and after Table,*



- **Table text:** TNR 12 point font (no smaller than 10) with bold in header row and reference column and no spacing before and after text in each cell;
  - **Figure header:** TNR 12 point font, bold, italics, centred below figures, 6 point space after header and after Figure, Figure centred with 1pt thick surrounding black boarder;
- **References:** TNR 12 point font, left justified, 1cm hanging indent, 6 point space after, references should be in APA 6th edition format (<http://www.apastyle.org/>)
- **Cite references and provide reference list in the APA style** described in these instructions (<http://www.apastyle.org/>). It is important to check the accuracy and completeness of your references. Note: some Extended Abstracts will not necessarily have any references, e.g. some practitioner papers, which is acceptable.
- **Your Abstract is within the 100 word limit; the body text (excluding the Abstract and References) is within the 500 word limit; if needed, you only have one Figure and/or one Table; and if needed the number of references are within the 10 limit.**

## Extended Abstract Assessment Criteria:

The criteria used by the Peer Reviewers for evaluating Extended Abstracts include, but are not limited, to the following:

- Contains new and novel information/ addressing a knowledge gap
- Relevance to practice or policy/scientific merit
- Contribution to the theme/s of the Conference
- Interest to the audience
- Clarity of Extended Abstract

## Submission Deadlines and Notification of Outcome:

Extended Abstract submission closes: 26<sup>th</sup> Feb 2017

It is expected that authors will be notified of Extended Abstract acceptance, presentation type and Full Paper/ Poster options by end of April or early May 2017.

Full Papers (if accepted by Peer Reviewers) will be required by mid May 2017.

Revision of Extended Abstracts deadline is 29<sup>th</sup> May 2017.

Full Paper Peer Review Notification:

Draft Program released: May 2017

Deadline for speaker registration: 3<sup>rd</sup> July 2017